

Software Technical Advisory Group (STAG)

1 Purpose of STAG

- 1.1 STAG is an industry expert group which provides the opportunity for ideas and issues to be discussed between ELEXON and Non-Half Hourly Data Aggregators and Collectors (NHHDA and NHHDCs). The primary focus is the operation of and proposed changes to the centrally supported EAC/AA and NHHDA software systems.

2 Membership

- 2.1 The Chairman will be appointed by BSCCo.
- 2.2 The STAG will be constituted as an expert group and not a representative committee.
- 2.3 Membership will be open to all NHHDCs and NHHDAs.
- 2.4 Appropriate experts may be invited by the Chairman as required by the business under discussion. A representative from the SVG is also invited to attend.
- 2.5 STAG members will contribute as industry experts and will not represent the interests of their employers/constituents. An ability to maintain such independence is essential.
- 2.6 The Chairman will appoint a Technical Secretary.

3 Frequency of Meetings

- 3.1 Meetings are typically held every two months, provided there is sufficient business. They will either be held at ELEXON's offices or via teleconference or using other means as necessary. Approval of the meeting and agenda is the responsibility of the SVG Chair.
- 3.2 Meetings may be held more frequently if driven by business need, as approved by the SVG Chair.
- 3.3 The STAG Chairman will be responsible for arranging meetings, providing a Technical Secretary and distributing an agenda and paperwork before the meeting.

4 Decision Making

- 4.1 The STAG will make recommendations to SVG for approval. The STAG may also provide advice to SVG and BSCCo on NHHDC and NHHDA operational or change matters.
- 4.2 Wherever possible, recommendations/advice will be based on a consensus view of the STAG members present. However, where a different minority view exists, this shall also be reported to the SVG.



Terms of Reference

5 Reporting

- 5.1 The Chairman will report recommendations/advice to the SVG.

6 Scope of the STAG

- 6.1 The duties and priorities of the STAG will be determined by BSCCo as directed by the SVG, and include items relating to the operation, maintenance and development of the NHHDA and EAC/AA software. This may lead to recommendations on issues and proposals for change. During meetings information is provided regarding any relevant BSC Panel decisions and Change Management Process updates.